



Virginia Department of Social Services

Organizational Structure Report

August 1, 2021-August 1, 2022

Report Mandate

Item 350.F. of the 2022 Appropriations Act states: The Department of Social Services shall report a detailed accounting, annually, of the agency's organization and operations. This report shall include an organizational chart that shows all full- and part-time positions (by job title) employed by the agency as well as the current management structure and unit responsibilities. The report shall also provide a summary of organization changes implemented over the previous year. The report shall be made available on the department's website by August 15 of each year.

Summary

As one of the largest state agencies in the Commonwealth, The Virginia Department of Social Services (VDSS) is responsible for partnering with 120 local departments of social services, along with faith-based and non-profit organizations, for the administration of over 35 programs in six primary service areas: Benefit Programs, Family Services, Child and Early Childhood Development Services, Community and Volunteer Services, Child Support Enforcement, and Licensing. Virginia's social services system is comprised of approximately 1,750 state staff and more than 10,000 employees of local departments of social services and community action agencies who work together each day "to design and develop high quality human services that help Virginians achieve safety, independence and overall well-being" and ensure that thousands of Virginia's most vulnerable citizens have access to the best services and benefits available to them.

Functions

The **Executive Team** is a cross-collaborative leadership team consisting of the Commissioner, Chief Deputy Commissioner, Chief of Staff and the Deputy Commissioners of key programs areas: Technology, Administration, Human Services, State Programs, and Strategy and Engagement. This Executive Team shares ownership of the agency's effectiveness and builds mutual accountability across the organization. The team shapes strategies, develops objectives and collectively resolves issues that are critical to the overall agency performance. They oversee processes for strategic planning and are tasked with critical decision-making that will advance the agency towards organizational goals. All Deputy Commissioners and Chief of Staff

are civil servants, ensuring continuity of operations across administrations. The VDSS Organizational Chart can be viewed and is included as Appendix A.

Technology –This organization provides a single portfolio that consolidates lines of business that focus on technology and systems with an integrated vision and oversight to promote alignment and efficiency. This grouping of like lines of business promotes collaboration and streamlined efforts designed to achieve common agency goals. It includes project planning, budget and oversight, administration of all IT systems, applications and operations and incorporates the following Divisions:

- **Enterprise Business Solutions** focuses on VDSS enterprise information technology projects, with an emphasis on self-service benefits and services models that are efficient, effective, and customer friendly.
- **Application Development** provides solutions to meet the app (software application or program) development requirements of various business divisions of VDSS.
- **Infrastructure Operations** provides support and ongoing management for technology used by the agency's 10,000+ staff statewide. This includes IT operations management, customer support, asset and change management, and Virginia Information Technology Agency (VITA) coordination.
- **Information Security & Risk Management** protects VDSS information systems by addressing security compliance, risk, and opportunities in alignment with VDSS and stakeholder objectives.

Policy and Administration - Lines of business that provide operational support to the entire agency through the following divisions:

- The Division of **Finance** provides management and oversight of the agency's financial operations. This includes providing financial guidance, along with establishing formal policies and procedures for both VDSS and local departments, as well as ensuring fiscal compliance with state and federal regulations.
- The Division of **General Services** provides management and oversight of the agency's contracts and procurement, internal technical assistance and guidance to agency personnel regarding property and facilities management, and support the Commonwealth's emergency management efforts for state shelters.

Human Services –Lines of business that collaborate as a team to support local departments and their customers. Local departments are county and city government departments of social services for which VDSS has both oversight responsibility as well as training, technology and technical assistance responsibilities. Program staff focuses on policy development, program design and assessing program outcomes.

- The Division of **Family Services** promotes safety, permanency and well-being for children, families and individuals in Virginia through program areas that include adoption, foster care, child protective services, abuse prevention and more.
- The Division of **Benefit Programs** is responsible for the supervision and management of 16 public assistance programs (SNAP, TANF, Energy Assistance, etc.) that provide

income support benefits and employment services to families and individuals in the Commonwealth.

- **Local Engagement & Support** is comprised of staff at the VDSS home office and five regional offices across the Commonwealth. Teams work collaboratively across each location to support Virginia Social Services System initiatives by consulting and supporting Local Departments of Social Services.
- **Workforce Development & Support** is a new **program training** function that was established to deliver centralized, coordinated training across all Human Services programs to state and local employees.

State Programs – The following lines of business, within VDSS, provide support and services at the state level (not via local departments).

- The Division of **Child Support Enforcement** is responsible for ensuring that Virginia's children receive financial support by reaching noncustodial parents, establishing and enforcing child support obligations, supporting parents with family-centered resources, and collecting and disbursing payments. A Division Director position was established to lead this division. The division leadership role was previously incorporated in the Deputy Commissioner position.
- The Division of **Licensing Programs** protects the safety, health and well-being of adults receiving care in non-medical day and residential programs through the licensing of adult programs.
- The Division of **Business Operations** is comprised of the Office of Background Investigations supported by Licensing Programs and the State Disbursement Unit supported by Child Support Enforcement) for VDSS. The Office of Background Investigations provides background investigation searches of individuals with founded cases of child abuse or neglect, as well as criminal fingerprint records searches for barrier crimes. The State Disbursement Unit collects child support funds for the Commonwealth of Virginia, documents those collections in the statewide automated system and disburses those funds to custodial parents.
- The Division of **Support and Transformation** operates as a centralized support function to provide governance, standardization, and consistency across administrative and operational support functions. The division is comprised of Workforce Development and Communications Support, Workforce Management and Administrative Support, Finance and Contract Management, and the Data and Transformation Functions.

Strategy & Engagement – This portfolio was established to create a focus and enhance the agency's ability on developing and driving human services strategies and strategic projects to shape the future of the social services system across the Commonwealth of Virginia.

- The Division of **Community & Volunteer Services** (CVS) maintains close relationships with community organizations, faith-based organizations, non-profits and local departments of social services to enable Virginia's social services system to pool resources and provide a safety net for services. CVS also implements the federal Community Services Block Grant through the 31 Community Action Agencies in Virginia, as well as the services offered by the Refugee Resettlement Program operated through its six refugee resettlement program providers.

- The Office of **Innovation & Strategic Initiatives** – A new division established to identify and deploy best practices as well as leverage human centered design and innovation to rapidly develop and test innovative strategies and methodologies. This division collaborates with the broader social services system, community based organizations, other state agencies, and nontraditional partners to implement innovation projects and strategic initiatives that will increase the agency’s capacity to better achieve its mission.
- The Office of **Research & Planning** – Elevates the agency’s capability in all lines of business in researching, reporting and using data for program evaluation, process improvement, forecasting, risk management and decision-making. It provides research expertise and fulfills data requests for state and local social services staff to support planning, evaluation, decision -making, and compliance with state and federal reporting requirements.

Compliance – Independent from all lines of business, this newly established function separated oversight responsibility from program operations. This function is responsible for agency-wide compliance and risk mitigation that helps to ensure adherence to state and federal legal and regulatory standards, including Appeals and Fair Hearings, Quality Control, Freedom of Information Act and Sub-recipient Monitoring, cooperation with OSIG investigations, FOIA, and oversight of fraud investigation activities.

Legislative & Regulatory Affairs is responsible for providing oversight of all legislative and regulatory activities of VDSS, including monitoring legislation during each General Assembly session, coordinating year round regulatory activities and assuring departmental compliance with state and federal mandates.

Employee and Organizational Strategy – This portfolio applies an enterprise lens in developing and activating strategies designed to increase organizational health and effectiveness. The portfolio is focused on the recruitment, engagement and retention of diverse, high-performing talent. This includes process and project management, employee learning and development, diversity, equity and inclusion, and promoting a culture of belonging and continuous improvement throughout the organization

- **Division of Human Resources** provide support of the mission, values, and goals of the Virginia Department of Social Services (agency), the work of the Division of Human Resources (HR Division) is focused on creating a positive organizational culture and supporting the acquisition, management, development, engagement, retention, and well-being of a qualified and productive workforce to enable the achievement of high performance and positive outcomes for the agency.
- **Division of Public Affairs** provides comprehensive internal and external communications support to the Virginia Department of Social Services. We direct the agency’s media and public information efforts, and devise strategic communications initiatives in support of the programs, divisions and local departments of social services. Our top priority, at all

times, is to maintain transparency, consistency, accuracy and credibility in all of the agency's communications efforts.

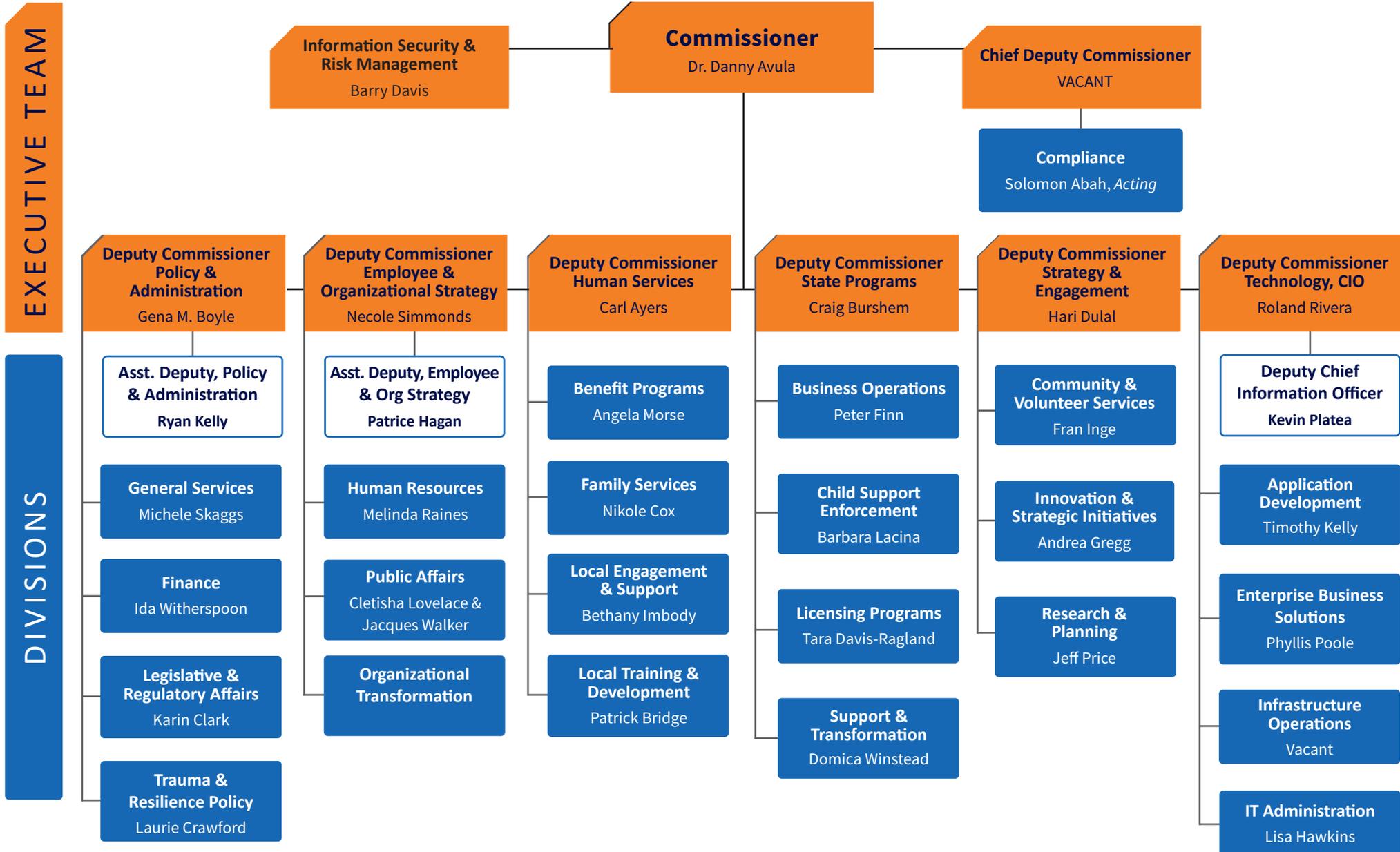
Changes

- On 11/10/2021, the Employee and Organizational Strategy Portfolio was created and is led by Necole Simmonds.
- On 11/10/2021, the Organizational Development Division was renamed Human Resource Division and moved from the Policy and Administration Portfolio to the newly created Employee and Organizational Strategy Portfolio.

A list of current agency full-time and part-time positions, by job title, is available in Appendix B.



VIRGINIA DEPARTMENT OF SOCIAL SERVICES ORGANIZATIONAL CHART



2022 VDSS Positions**Portfolio: Commissioner's Office****Salaried Positions**

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Program Support Technician	4
Audit Services Manager III	Division Director Sr	1
Chief Deputy	Chief Deputy Commissioner	1
Commissioner of DSS	Commissioner	1
Gen Admin Manager III	Assist Deputy Emp Org Strat	1
Gen Admin Manager III	Assist Deputy Human Services	1
Gen Admin Manager IV	Chief Administrative Officer	1
Gen Admin Manager IV	Deputy Human Services	1
Gen Admin Manager IV	Deputy Strategy	1
Gen Admin Manager IV	General Admin Manager IV	1
Gen Admin Supv I/Coord I	Administrative Staff Assistant	1
Gen Admin Supv I/Coord I	Office Manager	1
Gen Admin Supv II/Coord II	Administrative Manager	1
Gen Admin Supv II/Coord II	Administrative Services Mgr	1
Gen Admin Supv II/Coord II	Executive Assist to the Comm	1
Gen Admin Supv II/Coord II	Executive Assistant	4
Hearing Legal Servcs Mgr III	Division Director	1
Hearing Legal Servcs Offcr II	Hearings Officer	8
Hearing Legal Servcs Offcr III	Hearings Officer Sr	5
Info Technology Specialist II	Business Analyst	1
Policy Planning Spec I	Statistical Analyst	1
Policy Planning Spec III	Business Proc Reengin Consult	1
Policy Planning Spec III	OD Consultant Sr	2
Prog Admin Manager III	Licensing Gov Affairs Officer	1
Prog Admin Specialist I	Quality Assurance Analyst	22
Prog Admin Specialist II	Domestic Violence Program Spec	1
Prog Admin Specialist II	Field Supervisor	4
Prog Admin Specialist II	Program Consultant Sr	2
Prog Admin Specialist II	Program Specialist	1
Prog Admin Specialist II	Quality Assurance Specialist	3
Prog Admin Specialist II	Quality Assurance Supervisor	1
Prog Admin Specialist II	Subrecipnt Monitor FOIA Coord	1
Prog Admin Specialist III	DEI Officer	1
Prog Admin Specialist III	Program Lead	1
Prog Admin Specialist III	Program Manager	1
Sr Asst Attorney General I-DSS	Sr Asst Attorney General I-DSS	1
Training & Instruction Mgr II	Learn and Development Officer	1

82 Total

Wage Positions

Position Role Name	Work Title	Number of Positions
Policy Planning Spec I	Assistant Statistical Analyst	1
Policy Planning Spec II	Research Associate Sr	1
Prog Admin Specialist II	Program Specialist	1
Prog Admin Specialist II	SNAP Mgmt Evaluation Reviewer	1
		4 Total

2022 VDSS Positions

Portfolio:

Human Services

Salaried Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Administrative Assistant Sr	4
Admin and Office Spec III	Administrative Asst Lead	1
Admin and Office Spec III	Office Services Specialist	1
Admin and Office Spec III	Operational Support Specialist	2
Admin and Office Spec III	Program Support Technician	1
Financial Services Manager II	Budget and Finance Manager	1
Financial Services Spec I	Accountant II	1
Financial Services Spec II	Budget & Finance Analyst, Sr.	1
Financial Services Spec II	Financial Analyst Sr	1
Gen Admin Manager II	Associate Director	1
Gen Admin Manager II	Budget and Operations Manager	2
Gen Admin Manager III	Dir HS Workforce Dev & Train	1
Gen Admin Manager III	Dir Regional Ops Local Support	1
Gen Admin Manager III	Division Director Sr	2
Gen Admin Manager III	Regional Director	5
Gen Admin Supv I/Coord I	Admin Staff Spec	1
Gen Admin Supv I/Coord I	Administrative Staff Assistant	4
Gen Admin Supv I/Coord I	Administrative Staff Asst	1
Gen Admin Supv I/Coord I	Administrative Staff Spec	8
Gen Admin Supv I/Coord I	EAP Vendor Services Specialist	1
Gen Admin Supv I/Coord I	Vendor Services Specialist	2
Gen Admin Supv II/Coord II	Admin Services Manager	1
Gen Admin Supv II/Coord II	Regional Administrative Mgr	5
Gen Admin Supv II/Coord II	Vendor Services Supervisor	1
Gen Admin Supv II/Coord II	Workforce Development Coord.	1
Info Technology Specialist II	Business Analyst	7
Info Technology Specialist III	Program Manager	1
Info Technology Specialist III	Project Management Associate	1
Info Technology Specialist III	Project Manager	2
Physician Manager I	Director of FC Health & Safety	1
Policy And Planning Manager II	Legislative/Policy Manager	1
Policy Planning Manager III	Human Svcs Regulatory Coord	1
Policy Planning Spec I	QAA Data Analyst	1
Policy Planning Spec II	Child Fatality Specialist	1
Policy Planning Spec II	Org Effectiveness Consult	1
Policy Planning Spec II	Permanency Data Analyst	1
Policy Planning Spec II	Permanency Data Analyst	1
Policy Planning Spec II	Program Eval Monitoring Coord	1
Policy Planning Spec II	Program Supervisor	3
Policy Planning Spec II	Protection Data Analyst	1

Policy Planning Spec III	Data Manager	1
Policy Planning Spec III	Org Effectiveness Consult Sr.	1
Policy Planning Spec IV	Deputy Commissioner ? Human S&	1
Prog Admin Manager III	Assistant Division Director Sr	3
Prog Admin Manager III	Associate Director Sr	2
Prog Admin Manager III	Business Project Manager	1
Prog Admin Manager III	FS Capacity Build Proj Mgr	1
Prog Admin Manager III	Family Recruitment Program Mgr	1
Prog Admin Manager III	Hotline Operations Program Mgr	1
Prog Admin Manager III	Program Manager	5
Prog Admin Manager III	Program Manager Sr	8
Prog Admin Manager III	Workforce Services Manager	1
Prog Admin Specialist I	Program Coordinator	1
Prog Admin Specialist I	Project Coordinator	1
Prog Admin Specialist II	Adoption Compliance Consult Sr	5
Prog Admin Specialist II	Business Operations Specialist	4
Prog Admin Specialist II	Change Management Specialist	3
Prog Admin Specialist II	Domestic Violence Program Spec	1
Prog Admin Specialist II	Family Placement Specialist	1
Prog Admin Specialist II	Hotline ProtectSvcs Shift Supv	1
Prog Admin Specialist II	Hotline Shift Spervisor	1
Prog Admin Specialist II	Hotline Shift Supervisor	2
Prog Admin Specialist II	Practice Consultant	17
Prog Admin Specialist II	Practice Consultant Sr	2
Prog Admin Specialist II	Program Consultant	11
Prog Admin Specialist II	Program Consultant Sr	81
Prog Admin Specialist II	Program Specialist	26
Prog Admin Specialist II	Program Supervisor	3
Prog Admin Specialist II	Protective Srvs Hotline Spec	11
Prog Admin Specialist II	Quality Assurance Coordinator	1
Prog Admin Specialist II	Vendor Relations Supervisor	1
Prog Admin Specialist III	Community Engagement Coord	1
Prog Admin Specialist III	FS Project Manager	1
Prog Admin Specialist III	Prog Dev Consultant Senior	1
Prog Admin Specialist III	Prog Dev Consultant Sr	1
Prog Admin Specialist III	Program Lead	1
Prog Admin Specialist III	Project Management Associate	1
Prog Admin Specialist III	Project Manager	4
Prog Admin Specialist III	Project Manager SFI	1
Prog Admin Specialist III	Strategic Consultant Sr	5
Trainer and Instructor I	Training Assistant	4
Trainer and Instructor III	Curriculum Developer	5
Trainer and Instructor III	Technical Training Supervisor	1
Trainer and Instructor III	Trainer	8
Trainer and Instructor III	Trainer (Benefit Programs)	1
Trainer and Instructor III	Trainer Developer Specialist	1
Trainer and Instructor III	eLearning Content Coordinator	1
Trainer and Instructor III	eLearning Supervisor	1
Training & Instruction Mgr I	Curriculum Development Supv	1

Training & Instruction Mgr I	Training Delivery Supervisor	1
Training & Instruction Mgr I	eLearning Supervisor	1
Training & Instruction Mgr II	Training Manager	1

315 Total

Wage Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Administrative Assistant Sr	1
Admin and Office Spec III	Domestic Violence Prog Intern	1
Admin and Office Spec III	Office Services Specialist	1
Admin and Office Spec III	Program Assistant	1
Admin and Office Spec III	Program Support Technician	2
Gen Admin Supv I/Coord I	Operational Support Spec. Sr.	1
Info Technology Specialist II	Business Analyst Entry	1
Info Technology Specialist II	Quality Engineering Consult	2
Policy Planning Spec III	Policy Planning Spec III	1
Prog Admin Specialist I	Birth Father Registry Spec	1
Prog Admin Specialist I	Food Stamp Case Reader	1
Prog Admin Specialist I	Prog Admin Specialist I	1
Prog Admin Specialist I	Program Practitioner	1
Prog Admin Specialist I	Program Specialist	1
Prog Admin Specialist I	Program Specialist I	12
Prog Admin Specialist II	COMPASS Contr Fin Consult Sr	1
Prog Admin Specialist II	Program Consultant Senior	1
Prog Admin Specialist II	Program Consultant Sr	4
Prog Admin Specialist II	Program Eval Monitoring Anlyst	2
Prog Admin Specialist II	Program Specialist	5
Prog Admin Specialist II	Protective Srvs Hotline Spec	14
Prog Admin Specialist II	SNAP Case Reader	4
Prog Admin Specialist II	SNAP EBT Administrator	1
Prog Admin Specialist II	SNAP Mgmt Evaluation Reviewer	3
Prog Admin Specialist II	SNAP Outreach Contract Admin	1
Trainer and Instructor I	Virtual Producer	2
Trainer and Instructor III	Trainer	5
Trainer and Instructor III	Trainer (Family Services)	15

86 Total

2022 VDSS Positions

Portfolio:

Policy and Administration

Salaried Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Administrative Assistant Sr	1
Admin and Office Spec III	Fiscal Technician Sr	1
Admin and Office Spec III	Mailroom Clerk Lead	1
Admin and Office Spec III	Mailroom Postal Tech	2
Financial Services Manager I	Accounting Manager	2
Financial Services Manager II	Accounting Manager Sr	3
Financial Services Manager II	Budget Manager	1
Financial Services Manager II	Division Manager Sr	1
Financial Services Manager II	Local Reimbursement Mgr	1
Financial Services Manager III	Chief Financial Officer	1
Financial Services Manager III	Controller	1
Financial Services Manager III	Division Director	1
Financial Services Spec I	Accountant II	1
Financial Services Spec I	Financial Services Tech Sr	3
Financial Services Spec I	Fiscal Technician Sr	1
Financial Services Spec II	Accountant Sr	9
Financial Services Spec II	Cost Allocation Processor	1
Financial Services Spec II	Financial Analyst Senior	1
Financial Services Spec II	Financial Analyst Sr	5
Financial Services Spec II	Lead Accounting Analyst	2
Financial Services Spec II	Lead Mgmt Analyst	1
Financial Services Spec II	Payroll Accountant Senior	1
Financial Services Spec II	Sr Fin Compliance Analyst	4
Financial Services Spec III	Financial Policy Consultant Sr	1
Gen Admin Manager III	Division Director	1
Gen Admin Supv I/Coord I	Administrative Staff Spec	1
Gen Admin Supv I/Coord I	Parking & Transportation Spec	1
Info Technology Manager I	Systems Administrator Expert	1
Info Technology Specialist II	Systems Analyst Entry	2
Info Technology Specialist III	Project Manager	1
Info Technology Specialist III	Systems Analyst Advanced	1
Info Technology Specialist III	Systems Analyst Intermediate	3
Lnd Acq & Prop Mgmt Agent II	Property Facility Coordinator	1
Lnd Acq & Prop Mgmt Manager I	Property Facilities Manager	1
Policy And Planning Manager II	Division Manager Sr	1
Policy Planning Spec II	Financial Analyst Sr	2
Policy Planning Spec II	Grants Analyst	4
Policy Planning Spec II	Management Analyst Sr	3
Policy Planning Spec III	State Shelter Coordinator	1
Printing Technician III	Printing Specialist	1

Procurement Manager III	Strategic Sourcing Manager	1
Procurement Officer I	Procurement Specialist	2
Procurement Officer II	Procurement Contract Officer	1
Procurement Officer III	Sr IT Procurement Officer	1
Procurement Officer III	Sr Procurement Officer	6
Procurement Officer III	Sr Procurement Supervisor	1
Prog Admin Manager III	Emergency Manager	1
Prog Admin Specialist II	Emergency Workforce Coord	1
Prog Admin Specialist II	Prog Admin Specialist II	2
Prog Admin Specialist III	Emergency Mgmt Planner Sr	1
Store & Warehouse Spec III	Receiving Specialist	1
Trainer and Instructor III	eLearning Dev & Training Spec	1
Trainer and Instructor III	Training Consultant	1
Trainer and Instructor III	Training Development Spec	1
		92 Total

Wage Positions		
Position Role Name	Work Title	Number of Positions
Info Technology Specialist III	Systems Analyst Intermediate	1
Policy Planning Spec I	Policy Intern	1
		2 Total

2022 VDSS Positions

Portfolio: State Programs

Salaried Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Admin and Office Spec III	1
Admin and Office Spec III	Administrative Assistant Sr	27
Admin and Office Spec III	Administrative Assistant sr	1
Admin and Office Spec III	Centralized Mail Specialist	6
Admin and Office Spec III	Fiscal Technician	40
Admin and Office Spec III	Fiscal Technician Sr	10
Admin and Office Spec III	Payment Processing Specialist	8
Admin and Office Spec III	Program Assistant	1
Admin and Office Spec III	Program Support Technician	90
Admin and Office Spec III	program support technician	1
Assistant Attorney General-I	Assistant Attorney General I	2
Assistant Attorney General-II	Assistant Attorney General II	8
Assistant Attorney General-II	Special Counsel I	1
Assistant Attorney General-III	Assistant Attorney General II	2
Assistant Attorney General-III	Assistant Attorney General III	10
Assistant Attorney General-III	Special Counsel III	1
Financial Services Manager I	Finance Manager	2
Financial Services Manager I	Payment Processing Manager	1
Financial Services Manager III	Dir of State Disbursement & BI	1
Financial Services Spec I	EFT Supervisor	2
Financial Services Spec I	Financial Services Tech Sr	10
Financial Services Spec II	Accountant Sr	5
Financial Services Spec II	Financial Analyst Sr	1
Financial Services Spec II	Financial Ops Supervisor	1
Financial Services Spec II	Payment Processing Supervisor	1
Financial Services Spec II	Sr. Financial Comp. Analyst	1
Gen Admin Manager I	Administrative Services Mgr	1
Gen Admin Manager I	Office Backgrnd Invest Manager	1
Gen Admin Manager II	Associate Director Sr	1
Gen Admin Manager II	State Programs Admin Director	1
Gen Admin Manager III	Director of Operations	3
Gen Admin Manager III	Director of Program Operations	2
Gen Admin Manager III	Division Director Senior	1
Gen Admin Manager III	Division Director Sr	1
Gen Admin Manager IV	Deputy Comm State Programs	1
Gen Admin Supv I/Coord I	Admin Staff Spec	1
Gen Admin Supv I/Coord I	Administrative Services Coord	1
Gen Admin Supv I/Coord I	Administrative Staff Assistant	10
Gen Admin Supv I/Coord I	Administrative Staff Spec	17
Gen Admin Supv I/Coord I	Consumer Response Lead Worker	1

Gen Admin Supv I/Coord I	Legal Assistant	1
Gen Admin Supv I/Coord I	Program Support Technician Sr	1
Gen Admin Supv I/Coord I	Regional Executive Assistant	3
Gen Admin Supv II/Coord II	Centralized Mail Supervisor	1
Gen Admin Supv II/Coord II	Executive Assistant	2
Info Technology Manager I	ADD Associate Director	1
Info Technology Manager I	NOSC Manager	1
Info Technology Specialist II	Business Analyst	4
Info Technology Specialist II	Dolphin Systems Administrator	1
Info Technology Specialist II	Network Security Engineer	1
Info Technology Specialist III	Business Planner	1
Info Technology Specialist III	Database Administrator Expert	1
Info Technology Specialist III	Project Management Associate	1
Info Technology Specialist III	Project Mgmt Office Supv	1
Info Technology Specialist III	Security and Compliance Mgr	1
PR & Mktg Spec IV	Program Communications Coord	3
PR & Mktg Spec IV	State Prog. Communications Sup	1
Policy And Planning Manager II	Data Transformation Mgr	1
Policy And Planning Manager II	Division Manager Sr	1
Policy Planning Spec II	Program Eval Monitoring Anlyst	1
Policy Planning Spec II	Program Eval Monitoring Coord	1
Policy Planning Spec III	Data Transformation Consultant	1
Policy Planning Spec III	Data transformation consult	1
Policy Planning Spec III	Innovation Specialist	1
Prog Admin Manager II	Family Engagement Program Mgr	1
Prog Admin Manager II	Intergov & Financial Resp Mgr	1
Prog Admin Manager III	Associate Director Sr	3
Prog Admin Manager III	Business Project Manager	3
Prog Admin Manager III	District Administrator	2
Prog Admin Manager III	District Manager	15
Prog Admin Manager III	Division Comm Initiatives Mgr	1
Prog Admin Manager III	Division Manager Sr	1
Prog Admin Manager III	Infection Prevention. Manager	1
Prog Admin Manager III	Prog Admin Manager III	1
Prog Admin Manager III	Program Manager	1
Prog Admin Manager III	Program Manager Sr	2
Prog Admin Manager III	Workforce Dev & Comms Mgr	1
Prog Admin Specialist I	Intergovernmental QA Spec	1
Prog Admin Specialist I	Intergovernmental Spec Sr	1
Prog Admin Specialist I	Intergovernmental Specialist	5
Prog Admin Specialist I	Program Specialist Mgmt Svcs	1
Prog Admin Specialist I	Support Enforcement Spec	1
Prog Admin Specialist I	Support Enforcement Spec Sr	90
Prog Admin Specialist I	Support Enforcement Spec Sr.	1
Prog Admin Specialist I	Support Enforcement Spec- ICMP	1
Prog Admin Specialist I	Support Enforcement Specialist	412
Prog Admin Specialist I	support enforcement specialist	1
Prog Admin Specialist II	Business Consultant	1
Prog Admin Specialist II	Domestic Violence Program Spec	1

Prog Admin Specialist II	Field Supervisor	72
Prog Admin Specialist II	Infection Prevent. Consultant	10
Prog Admin Specialist II	Licensing Inspector	40
Prog Admin Specialist II	Policy Program Consultant	8
Prog Admin Specialist II	Program Consultant Sr	10
Prog Admin Specialist II	Program Contract Admin Sup	1
Prog Admin Specialist II	Program Contract Administrator	2
Prog Admin Specialist II	Program Contract Specialist	2
Prog Admin Specialist II	Program Coordinator Sr	4
Prog Admin Specialist II	Program Eval Monitoring Anlyst	8
Prog Admin Specialist II	Program Supervisor	1
Prog Admin Specialist II	Quality Assurance Specialist	8
Prog Admin Specialist III	Business Solutions Consultant	2
Prog Admin Specialist III	Data & Reporting Consultant SR	1
Prog Admin Specialist III	Grants & Init Consultant Sr	1
Prog Admin Specialist III	Licensing Administrator	7
Prog Admin Specialist III	Licensing Consultant	10
Prog Admin Specialist III	Licensing Operations Manager	1
Prog Admin Specialist III	Nurse Consultant	2
Prog Admin Specialist III	Product Owner	3
Prog Admin Specialist III	Program Budget Consultant Sr	1
Prog Admin Specialist III	Program Policy Consultant Sr	1
Prog Admin Specialist III	Security Compliance Analyst Sr	3
Prog Admin Specialist III	Workforce Dev Prog Consultant	1
Senior Special Counsel I	Senior Asst Attorney General I	4
Sr Asst Attorney General I-DSS	Senior Special Counsel II	1
Sr Asst Attorney General I-DSS	Sr AAG & Regl Dir of Legal Ops	1
Sr Asst Attorney General I-DSS	Sr Asst Attorney General II	2
Sr Asst Attorney General I-DSS	Sr. Asst Attorney General I	1
Sr Asst Attorney General II	Regional Sr Special Counsel II	1
Sr Asst Attorney General II	Sr Asst Atty General& Director	1
Trainer and Instructor III	Instructional Designer	3
Trainer and Instructor III	Training Consultant	3

1,073 Total

Wage Positions

Position Role Name	Work Title	ber of Positions
Admin and Office Spec III	Program Support Technician	2
Info Technology Specialist II	Business Analyst Entry	1
Intern	Case Management Assistant	1
Policy Planning Spec I	Data Analyst	3
Policy Planning Spec I	Program Data Analyst	1
Prog Admin Manager III	Infection Prevention. Manager	1
Prog Admin Specialist I	ADR Coordinator	1
Prog Admin Specialist II	Licensing Inspector	1

11 Total

2022 VDSS Positions

Portfolio: Information Technology

Salaried Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Program Support Technician	1
Audit Services Manager II	Internal Audit Manager Sr	1
Financial Services Spec III	Business Risk Analyst Sr	1
Gen Admin Manager II	IT Administration Director	1
Gen Admin Manager IV	Chief Information Officer	1
Gen Admin Supv I/Coord I	IT Business Operations Spec	1
Info Technology Manager I	Application Development Mgr	2
Info Technology Manager I	EBS Associate Director	1
Info Technology Manager II	Chief Enterprise Architect	1
Info Technology Manager II	Cloud Application Dev Dir	1
Info Technology Manager II	Cloud Infrastructure Ops Dir	1
Info Technology Manager II	Deputy CIO	1
Info Technology Manager II	EBS Director	1
Info Technology Specialist I	Customer Support Cntr Tech	3
Info Technology Specialist I	Service Desk Technician	2
Info Technology Specialist II	Business Analyst	22
Info Technology Specialist II	Business Analyst Entry	2
Info Technology Specialist II	Customer Support Cntr Suprvisr	1
Info Technology Specialist II	Data Control Coordinator	2
Info Technology Specialist II	IT Inventory Control Coord	3
Info Technology Specialist II	Information Systems Analyst	2
Info Technology Specialist II	Information systems analyst	1
Info Technology Specialist II	NOSC Controller	2
Info Technology Specialist II	Security Analyst	6
Info Technology Specialist III	Application Architect	3
Info Technology Specialist III	Application Dvelper Integrator	2
Info Technology Specialist III	Assistant Division Director	1
Info Technology Specialist III	Asst. Division Dir	1
Info Technology Specialist III	Business Planner	4
Info Technology Specialist III	Database Administrator	5
Info Technology Specialist III	Database Administrator Expert	2
Info Technology Specialist III	Enterprise IT Architect	1
Info Technology Specialist III	IT Compliance Analyst	1
Info Technology Specialist III	IT Manager	1
Info Technology Specialist III	IT Risk Manager	1
Info Technology Specialist III	IT Service Management Mgr	1
Info Technology Specialist III	Info Security Analyst Sr	2
Info Technology Specialist III	Operations Manager	1
Info Technology Specialist III	PMO Manager	1
Info Technology Specialist III	Project Management Associate	1

Info Technology Specialist III	Project Manager	13
Info Technology Specialist III	Scrum Master	2
Info Technology Specialist III	System Admin Bld Release LDAP	1
Info Technology Specialist III	Systems Administrator	3
Info Technology Specialist III	Systems Administrator Advanced	1
Info Technology Specialist III	Systems Analyst	2
Info Technology Specialist III	Systems Analyst Advanced	4
Info Technology Specialist III	Technical Operations Manager	1
Info Technology Specialist III	Technical Supervisor	2
Info Technology Specialist III	Web App Developer Analyst	1
Info Technology Specialist III	Web Appl Devel Analyst	21
Info Technology Specialist III	WebSphere LDAP Admin	1
Info Technology Specialist IV	Division Director	1
Info Technology Specialist IV	Technical Program Manager Sr	1
Policy Planning Spec III	Emergency Planner COOP	1
Prog Admin Manager III	Associate Director Sr	1
Prog Admin Specialist II	Business Consultant	1
Prog Admin Specialist III	Licensing Consultant	1
Prog Admin Specialist III	Program Budget Consultant Sr	1
		147 Total

Wage Positions		
Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Office Services Specialist	1
Info Technology Specialist II	Business Analyst Entry	1
Info Technology Specialist II	Data Control Coordinator	1
Info Technology Specialist III	Project Manager	1
Info Technology Specialist III	Systems Analyst-Advanced	1
		5 Total

2022 VDSS Positions

Portfolio: Employee and Organizational Strategy

Salaried Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	HR Operations Assistant	2
Admin and Office Spec III	HR Trans & Ops Specialist	1
Compliance/Safety Officer IV	Workforce Health & Safety Spec	1
Gen Admin Supv I/Coord I	Records Administrator	1
Gen Admin Supv II/Coord II	Administrative Manager	1
Human Resource Analyst I	Benefits Administrator	2
Human Resource Analyst I	HR Operations Specialist	3
Human Resource Analyst I	Human Resource Analyst I	1
Human Resource Analyst II	Class & Comp Consultant	2
Human Resource Analyst II	HR Local Generalist	1
Human Resource Analyst II	HR Policy Analyst Sr	1
Human Resource Analyst II	HR Security Administrator	1
Human Resource Analyst II	Human Resource Analyst II	1
Human Resource Analyst II	Recruiter	6
Human Resource Analyst III	OD Consultant Sr	2
Human Resource Manager I	Benefits & Shared Serv Ops Mgr	1
Human Resource Manager II	Assistant HR Director	1
Human Resource Manager II	Associate Director Sr	1
Human Resource Manager II	Compliance Program Manager	1
Human Resource Manager II	HR Operations Manager	1
Human Resource Manager II	Talent Acquisition Manager	1
Human Resource Manager II	Total Rewards Program Manager	1
Human Resource Manager III	Division Director Sr	1
Info Technology Specialist II	Digital Solutions Developer	2
Info Technology Specialist II	HR Business Analyst	1
Info Technology Specialist III	Associate Director	1
Info Technology Specialist III	Digital Solutions Developer SR	1
Info Technology Specialist III	HR Business Analyst Sr	1
Media Specialist IV	Graphic Designer	1
PR & Mktg Mgr III	Associate Director	1
PR & Mktg Spec IV	PR and Media Specialist	2
PR & Mktg Spec V	Sr Communications Consultant	1
Policy Planning Spec II	HR Data Analyst	2
Policy Planning Spec III	HR Business Process Consult Sr	1
Trainer and Instructor III	Talent Development Consultant	1
Trainer and Instructor III	Talent Development Specialist	1

50 Total

Wage Positions

Position Role Name	Work Title	ber of Positions
Admin and Office Spec III	Cardinal Timekeeper	2
Admin and Office Spec III	HR Operations Assistant	1
Admin and Office Spec III	Program Support Tech Intern	1
Human Resource Analyst II	COVID 19 Testing Coordinator	1
Human Resource Analyst II	Human Resources Analyst	1
Human Resource Analyst III	OD Consultant Sr	1
Info Technology Specialist II	Business Analyst Entry	1
Media Specialist II	Content/Graphic Design Intern	1
Media Specialist III	Digital Designer	1
PR & Mktg Spec II	HR Communications Coordinator	1
PR & Mktg Spec III	Web Content Coordinator	1
PR & Mktg Spec IV	Community & Outreach Coord	1
PR & Mktg Spec IV	Content Writer	1
Prog Admin Specialist I	AmeriCorps Monitor & Comp Spec	1
Prog Admin Specialist III	Executive Coach	2
Trainer and Instructor I	Training Assistant	1

18 Total

2022 VDSS Positions

Portfolio:

Strategy and Engagement

Salaried Positions

Position Role Name	Work Title	Number of Positions
Admin and Office Spec III	Administrative Assistant Sr	1
Admin and Office Spec III	Program Support Technician	1
Confidential Asst Policy/Admin	Advisor/Childhood Trauma & Res	1
Gen Admin Manager III	Dir of Innovation & Strat Init	1
Gen Admin Manager III	Division Director Sr	1
Gen Admin Supv I/Coord I	Administrative Staff Assistant	1
Gen Admin Supv I/Coord I	Administrative Staff Spec	1
Gen Admin Supv I/Coord I	Program Support Technician Sr	1
Info Technology Specialist II	Application Dev Analyst-Advanc	1
Info Technology Specialist II	Business Analyst	1
Info Technology Specialist II	Data Warehouse Analyst	3
Info Technology Specialist II	Data Warehouse Programmer	1
Info Technology Specialist III	Application Dev Analyst Sr	1
Info Technology Specialist III	Data Warehouse Analyst Sr	1
Info Technology Specialist III	Data Warehouse Architect	1
Info Technology Specialist III	Data Warehouse Developer Sr	1
Info Technology Specialist III	Project Manager	1
Policy Planning Manager III	Division Director	1
Policy Planning Spec II	Link Sys Care Proj Specialist	1
Policy Planning Spec II	Research Associate Senior	7
Policy Planning Spec III	Immigration Policy Specialist	1
Policy Planning Spec III	Project Manager	1
Prog Admin Manager II	CSBG Program Manager	1
Prog Admin Manager II	Program Manager AmeriCorp	1
Prog Admin Manager III	Associate Director Sr	2
Prog Admin Manager III	Program Manager	1
Prog Admin Specialist II	Budget Analyst Sr	1
Prog Admin Specialist II	Program Analyst Innovation	1
Prog Admin Specialist II	Program Analyst Strat Init	1
Prog Admin Specialist II	Program Consultant Sr	13
Prog Admin Specialist III	Data Governance Manager	1
Prog Admin Specialist III	Licensing Consultant	1

53 Total

Wage Positions

Position Role Name	Work Title	Number of Positions
Prog Admin Specialist II	AmeriCorp Data Rev QA Coord	1
Prog Admin Specialist II	AmeriCorp Dis Read Resp Coord	1

2 Total